

## **5/14 Steering Committee Call**

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Attending: Ron Jarmin, Matt Graham, Dorothy Paugh, Jeremy Wu, Tim Kestner, Rick Waclawek, Rich Froeschle, Tammy Coxen

### ***National MOU status***

- The initial goal had been to send a finalized version to the steering committee on May 1, but there are still two outstanding items – guiding principles and review of publications
- When finalized, will send to steering committee and harmonization team concurrently
- Had originally planned a July 1 deadline for receipt of comments – will need to move back corresponding to the date based on when it is finalized

### ***Date, agenda, and location for the September Steering Committee meeting***

- Plan to include a computing site visit

### ***Formation of Planning Committee for 2010 workshop and start-up***

- Desire to begin planning earlier on
- Tammy will convene a planning committee to discuss
- LED side will include Colleen Flannery and Chip Walker

### ***Discussion of Election of Steering Committee Members***

- According to bylaws, steering committee members are elected every year – 4 members rotating in 2 year terms.
- Did not happen at most recent workshop
- Website is not clear on whose terms are expiring
- Need to discuss with Greg Weeks, who was not on the call

### ***Technical Subcommittee and Audit Report***

- Would like to expand the audit report
- Previous discussion had been aimed at rolling out to all states
- But may be more realistic to move this incrementally to states that are most ready to do that
- Need to determine state capacity

### ***Survey of software and staff capacity (formerly “data extraction” survey)***

- Proposal to add questions re. audit report

- Question changes: break out question 10 into categories, add demographics – state, name, contact information.
- Steering committee members to disseminate and market

#### ***Release schedule for OTM Version 4***

- Beta-testing period will begin in September but doesn't have new data, just new features
- Plan is to release in December with new data
- States will be given the opportunity to review the version with the new data before it goes live. Will have a 10 working day review period before release.
- No specific action from states is expected, just an opportunity to look at the data and see what your users will see. If a state were to find a serious anomaly, there would not be enough time to make the changes for the upcoming data release, but a note could be posted describing the problem and intentions to correct it in a later data release

#### ***Other business***

- Rich Froeschle presented at the TX State Data Center Conference, to a very positive and enthusiastic response.
- There is funding for LED in the budget proposal. Still work to be done, but good news.
- Still working with MA and NH, the last two states not in the partnership. MA says they will be joining: "not a matter of if, matter of when." NH require legislative change to join, and state staff were unsure as to try in the current legislative session or the next. Session is January to June each year.
- OH become #47 to have their data publicly released. CT should be next, going through experimental production now.