

Minutes: March 9, 2006 LED Steering Committee Conference Call

Members Present: Greg Weeks, Becky Rust, Wande Reweta, Jennifer Marks, Henry Jackson, Erica McEntarfer

Agenda items and discussion:

1. LED Training

LED Training was discussed. Greg Weeks reported that he had received a few responses from states regarding their willingness to support training. All were in support. He was still waiting for more responses before making final report.

Training level considerations include beginners training, advanced training, and train the trainer. The conference identified the need to figure out the level of skills typically brought to the training sessions from the trainers (Erick and George). An agreement was reached for the Committee to approach the LMI institute and trainers for recommendations. States will pay travel and training costs for their participants.

2. Steering Committee Membership

Greg reported that he has received 6 feedbacks from member states all in support of the bylaw proposal. The Steering Committee is to make sure that the elections take place. Greg will send out emails to regions that need to elect new members or confirm the existing ones. Regions will be given one month to do so.

3. Technical Subcommittee

The committee stressed the need to have the technical subcommittee started and to be lead by an LMI Director. Data validation was proposed as a starting point. It was agreed that a set of basic procedures to validate data will be helpful. An Inaugural subcommittee meeting will be held on Thursday 3/16 at 2:00 pm MT. Greg will lead the meeting. Cynthia will send a list of committee members to Henry with call information.

4. Program Update

Jeremy sent out Standard Operating Procedures for Comments. These comments were due 3/9. Committee reminded to send those comments to Jeremy as soon as possible.

Meeting was told that the ETA is interested in the On The Map application again. Tony Dias is in touch with Jeremy to see how the tool can be used to provide information to BRAC and how Data Ferret can be used to generate hot reports of interest to the WFB.

Minutes taken by:

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