

## **Understanding the QWI Production Summary Report October 1, 2007; revised June 9, 2010**

The summary report contains results from the most recent 4 quarters of QWI (Quarterly Workforce Indicators) production. There is a time lag in the data being processed. For example, preliminary 2009Q4 data and final 2009Q3 data are processed during the 2010Q3 quarter.

### **Type of Production**

**Regular Quarterly Production.** Production quarter starting on January 1, April 1, July 1, or October 1 according to standard operating procedures (SOP) 4000, available at <http://lehd.did.census.gov/led/partnersonly/sop.html>.

**Regular Annual Production (CA).** California was the only exception to the quarterly production schedule due to limited processing and storage capacity at the Census Bureau until 2008Q2.

**Experimental production.** Processing of historical data for new state partners that are not yet subject to a regular production schedule according to SOP 3110, available at <http://lehd.did.census.gov/led/partnersonly/sop.html>.

### **On-time Performance under Regular Quarterly Production**

**On-time file delivery by state.** Not more than 2 weeks before and not more than 1 week after the start of a production quarter.

**Late file delivery by state.** More than 1 week after the start of a production quarter.

**Did not deliver.** No file delivery by state or delivery incomplete.

### **On-time Production by Census Bureau**

**On-time production.** Shipping of processed QWI before the end of a production quarter.

**Late production.** Shipping of processed QWI after the end of a production quarter.

**Still processing.** Processing of QWI incomplete at the time the summary report is generated. This is also a “backlog” after the end of a production quarter.

**Skipped production.** Either because of (a) no data delivery or very late data delivery by the state or (b) data quality or similar issues not allowing completion of production.

**Processing days.** Number of calendar days from receipt of files or the start of a production quarter, whichever is later, to the shipping date of the processed QWI.

**Processing time.** Total number of processing hours and times (wall-clock time) for all states completing or under regular production.